

An ambitious, inspirational partnership of outstanding learning

VACANCY

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| Job Title: | Higher Level Teaching Assistant (HLTA) |
| Closing Date: | 13/10/2024 |
| Interview Date: | 22/10/2024 |
| Salary / Range: | £26,350 per annum FTE (£19,396 per annum pro-rata) |
| Hours: | 31.25 per week, 45.456 paid weeks per year (39 weeks plus holiday entitlement). Equates to 73.61% of full time. |
| Contract Type: | Fixed Term to 31/08/2024 |
| Base: | The Karder Hub A newly acquired provision based at St Columb Major in North Cornwall |
| Responsible To: | Assistant Headteacher and Class Teacher at Karder Hub |
| Direct Supervisory Responsibility For: | Class team of SEN learning assistants (in conjunction with Class Teacher) |
| Important Functional Relationships: Internal / External | Headteacher and Senior Leadership Team, Teachers, Teaching Assistants, Lunch Time Supervisors, Parents, Pupils/Carers, Governors, Multi-disciplinary Teams |
| Start Date: | 04/11/2024 or ASAP thereafter |

The Special Partnership Trust is looking to appoint a suitably qualified Higher Level Teaching Assistant (HLTA) to work as part of the team at Curnow School. The successful candidate will already have successfully achieved HLTA status and have experience of stepping up to lead in class when required. He/she will be based at a newly acquired provision in St Columb Major, known as The Karder Hub. This provision will be for Early Years and Key Stage 1 pupils with social, communication needs and/or autism.

The successful candidate will:

- Have excellent communication and facilitation skills and the ability to work well as part of a multi-disciplinary team
- Be an effective communicator with parents/carers/multi-disciplinary teams
- Understand classroom roles and responsibilities and have the confidence to lead learning sessions required to inform assessment practice, feeding back assessment outcomes to teachers accurately and succinctly
- Have the ability and confidence to deploy learning assistants effectively within structured teaching sessions
- Have a passion for working with pupils with SEN
- Be able to work effectively and positively with class teams
- Be able to work flexibly to meet the needs of our school
- Have a high level of resilience and determination
- Have a calm and organised approach to work under pressure and the ability to inspire this in others
- Have knowledge of relevant policies and codes of practice and awareness of relevant legislation
- Have commitment to continuing professional development

A warm and empathetic personality is vital, as is a desire to work professionally with others to ensure we provide the best possible support for our pupils.

We are committed to safeguarding children and the successful applicant will be required to undertake an enhanced Disclosure and Barring Service (DBS) check.

For further information and an application pack, please contact Jan Rixon, School Admin Manager at Curnow School, telephone number 01209 215432, email: jrixon@curnowschool.org.uk,